

How to Print your FLDOE Teaching Certificate and/or Statement of Eligibility

(Only if issued after 1/1/2018)

1. Go to your FLDOE account: <https://flcertify.fldoe.org/datamart/login.do?logout=true>

The screenshot shows the FLDOE Online Licensing Service login page. At the top left is the Florida Department of Education logo. The page title is "Online Licensing Service". There are navigation links for "Public Search", "Need Help", and "Contact Us". The main content area is divided into two columns. The left column has a "Returning User" section with fields for "User ID" and "Password", and a "Sign In" button. Below this are links for "Forgot password?" and "Forgot user ID?". The right column has a "Sign-up and manage your licenses" section with a welcome message and a "Sign In" button. A large image of a woman's face is in the background. At the bottom, there is a disclaimer and a "Secure System" logo.

2. Log in

A close-up of the "Returning User" login form. It shows the "User ID" and "Password" fields, a "Sign In" button, and two links: "Forgot password?" and "Forgot user ID?". An arrow points from the text box on the right to the "Forgot user ID?" link.

If you can't remember your User ID or Password, please use the Forgot functions, do not create another account.

3. Click [Select](#) next to the View Documents Line

The screenshot shows the FLDOE user dashboard. At the top left is the Florida Department of Education logo. The page title is "FLDOE". There are navigation links for "Update Profile", "Logoff", and "Contact Us". The main content area is divided into two columns. The left column has a "Quick Start Menu" with a list of options: "Manage your license information", "Start a New Application", "Additional Activities", "Add Licenses To Registration", and "View Exam Results". The right column has a "License Information" section with a "Show Details" button and a table showing "License Number: # [redacted]" and "License Type: 5 Year Renewable Professional". An arrow points from the text box on the right to the "Select" button next to the "View Documents" option in the Quick Start Menu.

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4. Click [View](#) next to the item that you want to open/download.

- Certificate: They are calling the current certificates LETTER DOCUMENT.
- Statement of Eligibility: Should show as Statement of Eligibility or SOE
- It may take a few minutes to download/open.
- Notice-items that show as confidential are because they were housed in the FLDOE's old system.

FLORIDA DEPARTMENT OF EDUCATION
fldoe.org

Logged in as [REDACTED]

[Update Profile](#) | [Logout](#) | [Contact Us](#)

Documents
Press "Back" to return to the previous screen
The records below display all of your web enabled document

Available Documents for [REDACTED]

License Type	Document Type	Date Created	
6001-Educator Certification	LETTER DOCUMENT	06/24/2019	View
	Web Document	07/26/2018	View
	LETTER DOCUMENT	07/03/2018	View
	District Certificate	05/07/2014	Confidential
	Certificate	08/02/2012	Confidential
	Application - CG10	06/27/2012	Confidential
	School Principal Competency Verification	06/27/2012	Confidential
	District Certificate	04/16/2009	Confidential
	District Certificate	04/14/2009	Confidential
	Score Report	03/27/2009	Confidential
	Certificate	07/21/2008	Confidential
	Transcript	06/16/2008	Confidential
	Application - CG10	06/16/2008	Confidential
	Score Report	02/18/2008	Confidential
	Certificate	05/17/2004	Confidential
	Teaching Experience Verification	05/04/2004	Confidential
	Letter To Applicant	03/29/2004	Confidential
	Transcript	02/26/2004	Confidential
	Application - CG10	02/26/2004	Confidential
	Isolated Credit	02/25/2004	Confidential
	Score Report	05/05/2003	Confidential
	Score Report	05/01/2003	Confidential
	Score Report	04/25/2003	Confidential
	Certificate	04/24/2003	Confidential
	Statement Of Eligibility	04/24/2003	Confidential
	PEC - Prof Education Competence Verification	01/28/2003	Confidential
	Isolated Credit	05/30/2002	Confidential
	Certificate	04/05/2002	Confidential
	District Fingerprint Verification	04/03/2002	Confidential
	Professional Preparation Worksheet	11/29/2001	Confidential
	Statement Of Eligibility	11/27/2001	Confidential
	Statement Of Eligibility	11/27/2001	Confidential
	Issue Request	11/02/2001	Confidential
	Score Report	10/31/2001	Confidential
	Transcript	10/25/2001	Confidential
	Application - CG10	10/24/2001	Confidential

[Back](#)

5. Print/Save

- It is a PDF File
- Right mouse click on the item and select Save or Print

